



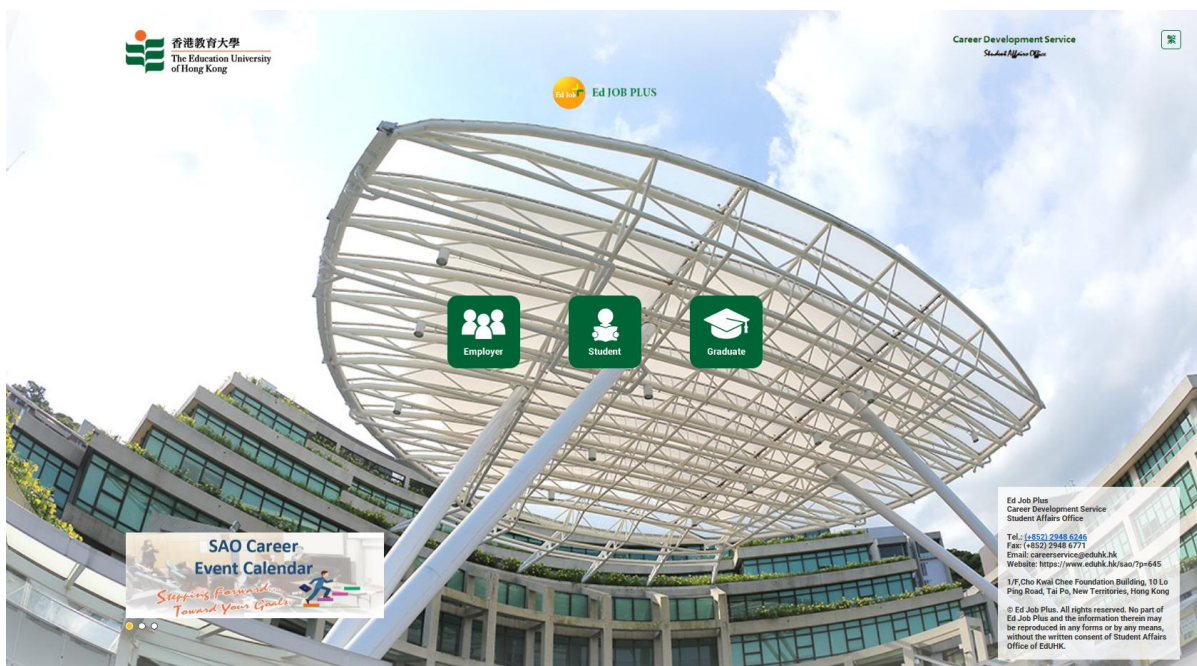
Career Development Service
Student Affairs Office



User Manual for
Students and Graduates

Ed Job Plus: 4-in-1 Job Search and Career Information System

Ed Job Plus is an online platform dedicated to providing students and graduates of the EdUHK with a one-stop job search experience. The page is filled with career resources, helpful news articles and advice designed to inspire you to embark on your career journey with a local and a global outlook. This platform advertises both education and non-education related employment opportunities to students and graduates from 4 sources: Ed Job Plus, iWork, JIJIS and EdUHK x Recruit. Ed Job Plus also provides students and graduates with career planning resources and practical advice to assist you when facing the daunting job hunting process.



Website: <https://edjobplus.eduhk.hk/EdJobPlus/eng/login/index>

Note:

Ed Job Plus is available to graduate users until the end of their first year after graduation.

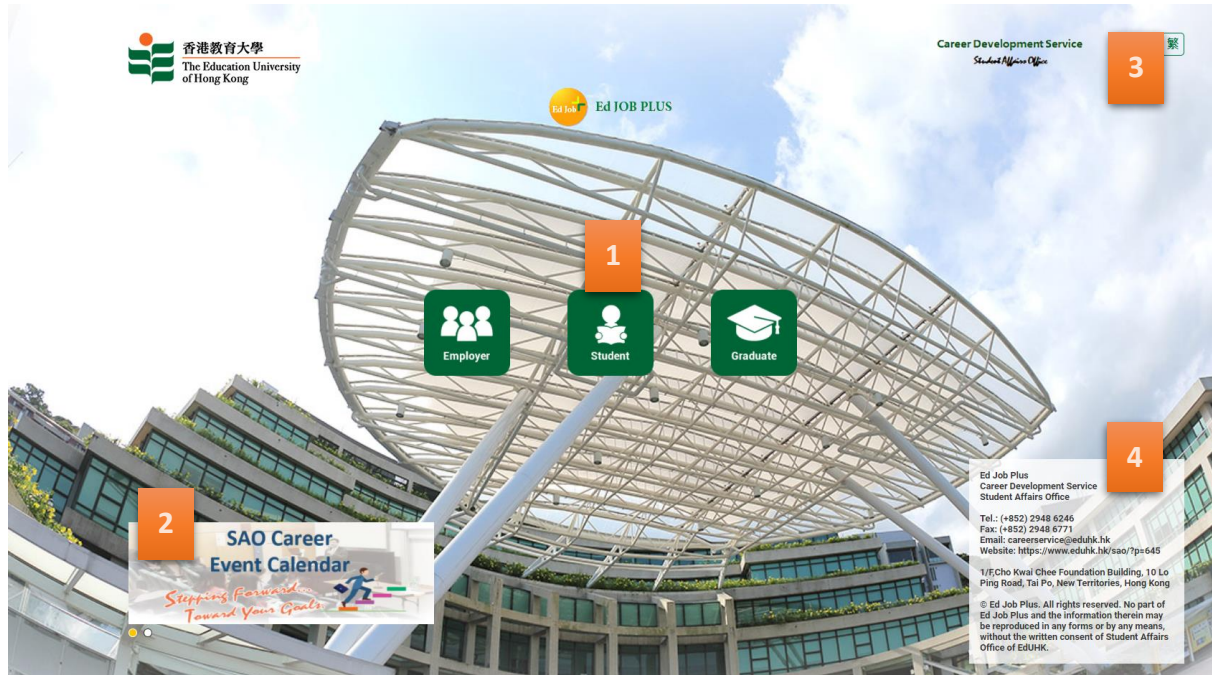
Table of Content

A. Login to Ed Job Plus.	3
• Student User Login.	3
• Graduate User Login.	3
• Graduate New User Account Creation.	4
• Terms & Conditions and Latest News Preview.	5
B. Student / Graduate Dashboard.	6
• Dashboard.	6
• Latest News.	7
C. Career Resources.	8
• Monthly Publication	8
• Videos.	8
• Useful Links.	9
• Career and Further Studies Advices.	9
D. Ed Job Plus Job Search.	10
• Online Job Application.	12
• Company Search.	12
• Job Alert.	13
• Bookmarked Job.	13
• Applied Job.	14
• My Resume.	15
• Add Attachment.	15
• Profile.	16
E. Internship.	17
F. Consultation Session.	18
• View or Cancel a Consultation Booking.	19
• Remarks.	19

A. Login to Ed Job Plus

Website: <https://edjobplus.eduhk.hk/EdJobPlus/>

On the login page, you would see:



1. Button to log into Student / Graduate Portal
2. Rolling banner about highlighted career information
3. Button to change language to Chinese
4. Contact information

- **Student User Login:**

Log into the Student Portal with the same username and password you use to sign into webmail.

- **Graduate User Login:**

Log into the Graduate Portal with your username and password. If you do not have a Graduate account yet, click the “New Account” link to register for one. If you have forgotten your password, click the “Forget Password” link to reset it.

The screenshot shows the 'Graduate Portal' sign-in page. At the top is the university logo and name. Below it, the text reads 'Graduate Portal' and 'Sign in with your graduate account'. There are two input fields: 'Username' and 'Password'. A green 'Sign In' button is centered below the fields. At the bottom, there are links for 'New Account', 'Forget Password', and 'Registration Guide'.

- Graduate New User Account Creation:**

Create a new account by inputting your student number and date of birth for verification.

The screenshot shows the 'Graduate Registration' page. It features the university logo and name. The title is 'Graduate Registration'. There is a 'Student Number : *' field. Below it is the 'Date of Birth : *' section, which consists of three dropdown menus, each with 'Please Select' as the placeholder. A note '* Mandatory Field' is located at the bottom right. A green 'Continue' button is at the bottom center.

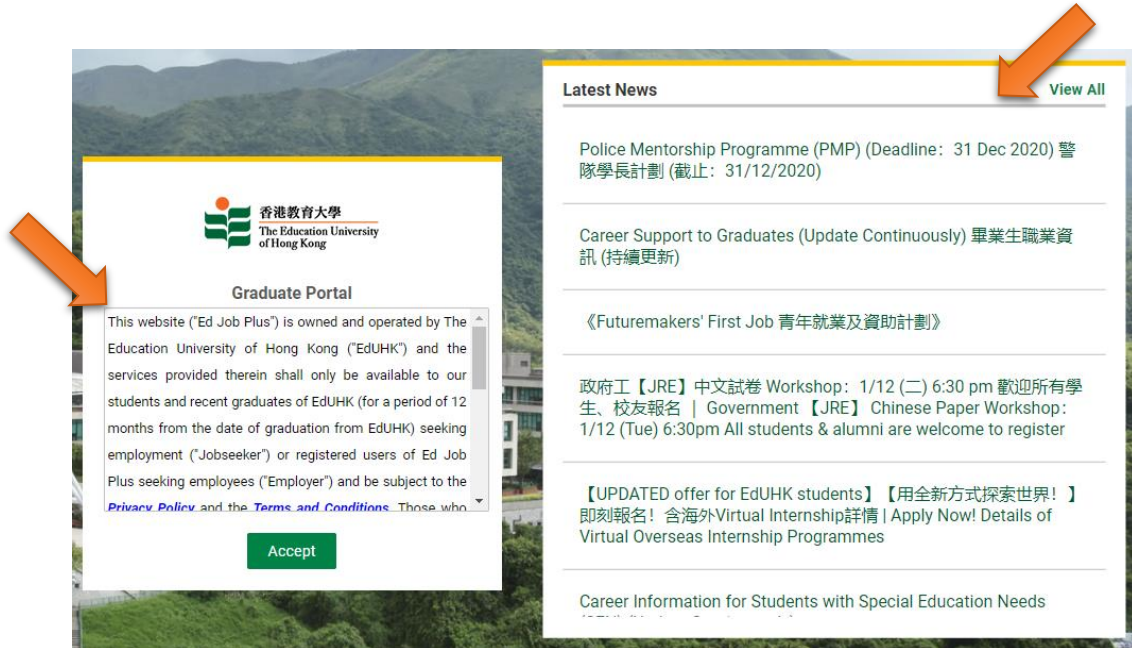
Next you will be asked to fill in your personal information and to set a username and password. Your password must contain at least 6 digits and may only use the characters 0-9, A-Z and a-z.

The screenshot shows the 'Graduate registration' form. It includes the university logo and name. The title is 'Graduate registration (All fields are mandatory)'. The form has several fields: 'Username : *' with a note '(At least 6 digits, only 0-9, A-Z, a-z)', 'Password : *' with a note '(At least 6 digits, only 0-9, A-Z, a-z)', 'First name : *', 'Re Enter Password : *', 'Last Name : *', 'Contact number : *', and 'Contact email : *'. A green 'Submit' button is at the bottom center. A note '* Mandatory Field' is at the bottom right.

This completes the creation of a new Graduate User account.

- **Terms & Conditions and Latest News Preview:**

After log in, both students and graduates should read the terms and conditions carefully. Click the “Accept” button to continue creating your account. You can also preview the latest career news from the EdUHK in the Latest News box.



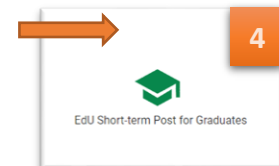
B. Student / Graduate Dashboard

- **Dashboard**

After successfully logging in you can view your Dashboard:

The screenshot shows the Student Portal dashboard. On the left is a green navigation menu with items: Dashboard, Latest News, Career Resources, Internship, Job Search, Ed Job Plus (with sub-items: Company Search, Job Alert, Bookmarked Job, Applied Job, iWork Jobs for Students, JIIS, Recruit), Resume (with sub-items: My Resume, Add Attachment), Profile, and Consultation Session. The main content area is titled 'Dashboard' and contains a 'Job Search' section with four shortcuts: Ed Job Plus (1), JIIS (2), EdUHK x Recruit (3), and iWork Jobs for Students (4). Below this is a 'My Following Company (Ed Job Plus)' section with a table. At the top right, the user's name 'stud3_first stud3_lastname' is shown (10), along with a 'User Manual' button (11) and a log out icon (12). The Ed JOB PLUS logo is also visible.

1. Ed Job Plus Job Search shortcut;
2. JIIS Job Search shortcut;
3. EdUHK x Recruit Job Search shortcut;
4. **For students** - iWork Jobs for Students Job Search shortcut (only available for Student Portal);
For graduates - EdU Short-term Post for Graduates Job Search shortcut (only available for Graduate Portal);



5. My Following Company section with a list of the companies on Ed Job Plus Job Search Platform that you are following;
6. Latest News link to view the latest career news from the EdUHK;
7. Career Resources link to view highlighted jobs, training videos, useful links, career and job search advice and It's Your Job – a self-service career preparation module;
8. Ed Job Plus Job Search link to view job alerts, bookmarked jobs and jobs for which you have submitted applications (Note 1);
9. Profile link to view or edit your profile (Note 2);
10. Your username;
11. Button to change language to Chinese;
12. Button to log out of the system.

Note 1: JIIS and EdUHK x Recruit do not have functionalities including Company Search, Job Alert, Bookmarked Job and Applied Job.

Note 2: Student users can view their personal information and edit their contact details on the Profile page. Graduate users can edit their personal information, contact details and login information. Please view screenshot in the next page.

• Latest News:

You can view the latest career news details from the EdUHK by clicking on the “Latest News” link in the sidebar.

The screenshot shows the 'Latest News' page on the EdUHK Ed JOB PLUS platform. The sidebar on the left contains navigation links, with 'Latest News' highlighted by an orange arrow. The main content area displays a 'Result List' table with 8 records. An orange arrow points to the first record's title: '旺角青年就業起點(Y.E.S.)招聘日 (日期: 9月13及27日)'. The table columns are 'Title' and 'Post Date'.

Title	Post Date
旺角青年就業起點(Y.E.S.)招聘日 (日期: 9月13及27日)	2017-09-12
香港僑商家長學童主辦「傑出耆耆培育計劃」簡介會 (日期: 20/09/2017 (三))	2017-09-11
成就良師 - 名校教學實習計劃2017 (截止日期: 2017年9月30日)	2017-09-11
Recruit 第四屆樂通行招聘及升學博覽 (日期: 2017年9月13及14日)	2017-09-07
粵馬會聯席家長子女學習與成長支援服務計劃「社區天使」招募 (截止日期: 2017年9月30日)	2017-09-06
「聯校電商創業比賽」(截止報名日期: 2017/09/30)	2017-09-04
「師師水顧訓練系列」撰寫履歷表、求職信及教育理想講座	2017-09-01
「中華大地，走進京哈 探索東北，文化之旅」(報名截止日期: 2017年10月11日)	2017-08-29

View a news article in more detail by clicking on its title in the result list table.

The screenshot shows a detailed view of the '旺角青年就業起點(Y.E.S.)招聘日' article. The sidebar on the left has 'Latest News' highlighted by an orange arrow. The article content includes the date '2017-09-12', a description of the event, and a table of participating companies and roles.

Attachment: [招聘日20170913.pdf](#) [招聘日20170927.pdf](#)

旺角青年就業起點(Y.E.S.)招聘日 (日期: 9月13及27日) 2017-09-12

旺角青年就業起點(Y.E.S.)將於**9月13及27日(星期三)**舉行招聘日。

招聘日服務予合適的15-29歲的青少年，有關招聘日參與公司及職位如下：

9月13日 (2:00p.m. - 5:00p.m.)

時間	公司名稱	推介職位 (請按此瀏覽詳細資料)
2:00p.m. - 5:00p.m.	馬哥孛羅香港酒店	客運關係員 侍應生
	怡中航空服務有限公司	禮賓款待員 地勤服務員
	AD-Linkage Limited	網頁設計師 平面設計師 營銷主任

C. Career Resources

Useful career resources provided by the EdUHK are organized into different sections in the Ed Job Plus. Click on the name of each section to view the available resources.

- Monthly Publication:**

‘Monthly Publication’ contains hot jobs, career advice articles and events.

Title	Post Date	Action
Hot Jobs of the Month 2020 (DEC)	2020-12-22	View
Career News and Resources 2020 (DEC).pdf	2020-12-22	View
Ed Job Plus Newsletter DEC 2020 Edition	2020-12-22	View
Ed Job Plus Newsletter NOV-DEC 2020 Edition	2020-11-27	View
Career News and Resources 2020 (NOV).pdf	2020-11-25	View
Hot Jobs of the Month 2020 (NOV).pdf	2020-11-25	View
Ed Job Plus Newsletter OCT-NOV 2020	2020-10-20	View
Career News and Resources 2020 (OCT)	2020-10-19	View
Hot Jobs of the Month 2020 (OCT)	2020-10-19	View
Career News and Resources 2020 (SEP)	2020-09-22	View
Hot Jobs of the Month 2020 (Sep)	2020-09-22	View
Ed Job Plus Newsletter SEP-OCT 2020 Edition	2020-09-22	View
Hot Jobs of the Month 2020 (Aug)	2020-08-24	View
Career News and Resources 2020 (AUG)	2020-08-24	View
Ed Job Plus Newsletter AUG-SEP 2020 Edition	2020-08-24	View
Career Empowerment Scheme 教大就業啟計劃	2020-08-13	View
Career News and Resources 2020 (JUL)	2020-07-22	View
Ed Job Plus Newsletter JUL-AUG 2020 Edition	2020-07-22	View
Hot Jobs of the Month 2020 (JUL)	2020-07-21	View

- Videos:**

This is a series of career and recruitment talks organized by the Student Affairs Office, aimed at preparing students for the recruitment process. The series contains key advice to help students secure employment in the competitive job market.

Title	Upload Date
[Government Internship] Post-secondary Student Summer Internship Programme	2020-05-19
[Non-Education Career Training] How to Ace an Online Interview (Part 1)	2020-05-11
[Non-Education Career Training] How to Ace an Online Interview (Part 2)	2020-05-11
Inclusive Career Training - SEN Session (Guest Speaker: Microsoft HK)	2020-05-07
[Education] Career Talk: Job Search and Teacher Market 2020	2020-05-05
[Non-Education Career Training] Workshop on CV Writing (English Class)	2020-04-14
Mentorship scheme – 7th session: Educational Psychology (Dr Cici Lam)	2020-03-20
[Non-Education Career Training] Practice on Job Interview Skills (English Class)	2020-03-20

Useful Links

You can find the most commonly used website for career references:



- Dashboard
- Latest News
- Career Resources
- Monthly Publication
- Videos
- Useful Links
- Career and Further Study
- Advice
- Internship
- Job Search
- Ed Job Plus
- Company Search
- Job Alert 9
- Bookmarked Job
- Applied Job
- iWork Jobs for Students

Latest News

Result List

Total Record : 19

Title	Post Date
CDIP(HK)2021 - Learning Award for Workplace Competencies Enrichment	2021-01-19
突破機構 - 【社會調查實習證書計劃】 (第三十五期招募)	2021-01-16
[Deadline: 15/1] Win your internship from competition of AIESEC "Outlier 2021 CSV Innovation Challenge 2021"	2021-01-13
Recruitment of Teachers - Christian Alliance P.C. Lau Memorial International School	2021-01-12
【With Certificate】 Research & other skills workshops - helpful for finding jobs in universities & other industries	2021-01-11
Complimentary Admission to Asian Licensing Conference Online (first-come-first-served)	2021-01-06
(14/1, 7pm截止) 政府: 多個空缺 (1兼職職位: 社區幹事) 【臺灣民政事務處】 Government: Multiple Vacancies (1 Part-time Position: Community Organizer) 【Tsuen Wan District Office】 Deadline extended to 7pm of 14/1)	2020-12-14
Career Support to Graduates (Update Continuously) 畢業生職業資訊 (持續更新)	2020-12-08
《Futuremakers' First Job 青年就業及資助計劃》	2020-12-07
政府工【JRE】中文試卷 Workshop: 1/12 (二) 6:30 pm 歡迎所有學生、校友報名 Government 【JRE】 Chinese Paper Workshop: 1/12 (Tue) 6:30pm All students & alumni are welcome to register	2020-11-27
【UPDATED offer for EdUHK students】 【用全新方式探索世界!】 即刻報名! 含海外Virtual Internship詳情 Apply Now!	2020-11-26

Career and Further Studies Advices

You can find useful articles and tips for your planning for further studies or career, e.g. salary guide, materials for preparing Government-related job applications, etc.:




- Dashboard
- Latest News
- Career Resources
- Monthly Publication
- Videos
- Useful Links
- Career and Further Study
- Advice
- Internship
- Job Search
- Ed Job Plus
- Company Search
- Job Alert 9
- Bookmarked Job
- Applied Job
- iWork Jobs for Students

Career Resources


Career and Further Study Advice

Total Record : 12



Directory of Recruitment Agencies 招聘機構名錄


Post Date: 2019-04-04



Government Common Recruitment Examination (CRE) Papers, Mock Papers & Answers Basic Law Test (BLT) Worksheet

Government CRE Notes, Mock Papers, Answers & BLT Websites

Post Date: 2020-09-28




Government JRE (Joint Recruitment Examination) English & Chinese Papers Notes & Mock Papers, etc. / Chinese Papers Notes & Mock Papers, etc.


Notes, mock papers & important websites (JRE English & Chinese Papers etc.)

Video (Chinese Paper Mock)


Post Date: 2020-11-23



Hong Kong Salary Guide 香港薪資指南



Interview Skills 面試技巧



Job Search Training Services for Prospective Teachers 準教師面試培訓服務

D. Ed Job Plus Job Search

You may use “Simple Search” or “Advance Search” to search for job postings according to your needs. In the Latest Jobs Opening table, you may bookmark a job by clicking on the icon in the “Bookmark” column in the appropriate row. You may also click “View” to view the Job Details.

The screenshot displays the Ed Job Plus interface. On the left is a green navigation sidebar with options like 'Student Dashboard', 'Latest News', 'Career Resources', 'Job Search', 'Ed Job Plus', 'Company Search', 'Job Alert', 'Bookmarked Job', 'Applied Job', 'JIJIS', 'Recruit', 'Resume', 'My Resume', 'Add Attachment', 'Profile', and 'Consultation Session'. The main content area is titled 'Ed Job Plus' and features two search buttons: 'Simple Search' and 'Advance Search'. Below these is a 'Job Search' form with various filters including Ref. No., Commencement Date, Company Name, Nature of Business, Keyword, Field of Study, Post Date, Application Deadline, Type of Recruitment (Full-time, Part-time, Temporary, Summer Job), Currency, Salary Range, and Per Month/Hour. At the bottom of the search section, there are 'Search' and 'Reset' buttons. Below the search form is a section for 'Latest Jobs Opening (Click Search Above For More Openings)'. This section shows a table with 80 total records. The table has columns for Post Date, Ref. No., Company Name, Job Title, Application Deadline, Bookmark, and View. A single job listing is visible with a post date of 2017-09-12. The 'Bookmark' and 'View' buttons for this listing are highlighted with orange boxes. There are also orange arrows pointing to the 'Ed Job Plus' menu item in the sidebar and the 'Latest Jobs Opening' section header.

Post Date	Ref. No.	Company Name	Job Title	Application Deadline	Bookmark	View
2017-09-12					Bookmark	View

The “Advance Search” service offers you more options to refine you search when looking for jobs.

Ed Job Plus

Simple Search **Advance Search**

Job Search

Ref. No.

Company Name

Keyword

Post Date To

Type of Recruitment
 Full-time Part-time Temporary Summer Job

Commencement Date

Job Nature
Please Select

Nature of Business
Please Select

Field of Study
Please Select

Application Deadline To

Currency Salary Range

Per Month/Hour
Please Select

Teaching Position

Level of School

Subject(s) to Teach

Teaching Session

Level of School

Subject(s) to Teach

Teaching Session
 AM PM Evening Full day

School Type

Type of Appointment
 Permanent Contract Supply Teacher

Medium of Instruction Other

Level of Student
 K1-K3 P1-P3 P4-P6 S1-S3 S4-S6 Tertiary
 Other

Search Show All

Latest Jobs Opening (Click Search Above For More Openings)

Total Record : 127

Post Date	Ref. No.	Company Name	Job Title	Application Deadline	Bookmark	View
						View
						View

- **Online Job Application:**

Some employers will allow candidates to submit an online application via Ed Job Plus. If this is the case then at the bottom of the Job Details page of a particular job advertisement there will be an “Apply Now” button. To apply for a job through Ed Job Plus you will need to attach at least one of the documents which you have uploaded to the My Resume section to your application (Note 3).

The screenshot displays the 'Job Details' page on the Ed Job Plus platform. The left sidebar contains navigation options such as 'Student Dashboard', 'Latest News', 'Career Resources', 'Job Search', 'Company Search', 'Jobs', 'Resume', 'My Resume', 'Add Attachment', 'Profile', and 'Consultation Session'. The main content area is titled 'Job Details' and includes a 'Go Back to Job Search' button. The 'Job Information' section shows the job title 'or Trainee', post date '2017-02-08', and application deadline '2017-04-17'. The 'Name of School / Organization' is listed in both English ('The Hong Kong Education University') and Chinese ('香港教育大學'). The 'Vacancy' is '10 Vacancies'. The 'Job Description' section indicates 'Type of Recruitment : Full-time'. The 'Application Procedure' section details the method of application as 'Online via Ed Job Plus.By email', with contact information for email and website. A 'Remark' section provides details about the position, including '待遇: 在職專業培訓 良好晉升機會, 有機會成為全職' and a request to email resumes to 'hr@kugedu.org'. The 'Your Documents' section shows a document named 'Test cv (Test cv.docx)' and an 'Apply Now' button highlighted by an orange arrow.

Note 3: There is no “Apply Now” button for JIJIS and EdUHK x Recruit. You need to be aware of the application method(s) provided by employers and apply directly.

- **Company Search:**

You may search for specific companies on the “Company Search” page. To view a company’s details, click “View Details” in the appropriate row of the List of Company table; to view the jobs that company has posted, click “View Job”. Click “Follow” in the “Action” column of the table in order to be notified by email when that company posts any new vacancies.

- Job Alert:**

To set up email notifications for job postings in a field in which you are interested, click the Job Alert link in the sidebar. You will then be prompted to enter your email address and select the appropriate fields. Thereafter you will be notified by email whenever new jobs in those fields are posted.

- Bookmarked Job:**

You may view bookmarked job postings on the “Bookmarked Job” page. To alert users if the application deadline of a bookmarked job is within three days or fewer, the date of the deadline in the “Application Deadline” column of the Result List table will appear in red.

- Student Dashboard
- Latest News
- Career Resources
- Job Search
- Ed Job Plus
 - Company Search
 - Job Alert
 - Bookmarked Job
 - Applied Job
 - JUJIS
 - Recruit
- Resume
 - My Resume
 - Add Attachment
- Profile
- Consultation Session

Bookmarked Job

Search

Post Date: Company Name:

Application Deadline: < To > Job Title:

Result List

Total Record : 2

Post Date	Ref. No.	Company Name	Job Title	Application Deadline	Job Status	Bookmark	Action
2017-08-31				2017-09-09	Expired		View
2017-08-28				2017-09-04	Expired		View

- Applied Job:**

You may view the jobs for which you have applied on the “Applied Jobs” page in the “Jobs” section.

- Student Dashboard
- Latest News
- Career Resources
- Job Search
- Ed Job Plus
 - Company Search
 - Job Alert
 - Bookmarked Job
 - Applied Job
 - JUJIS
 - Recruit
- Resume
 - My Resume
 - Add Attachment
- Profile
- Consultation Session

Applied Job

Search

Post Date: Company Name:

Application Deadline: < To > Job Title:

Apply Date: < To >

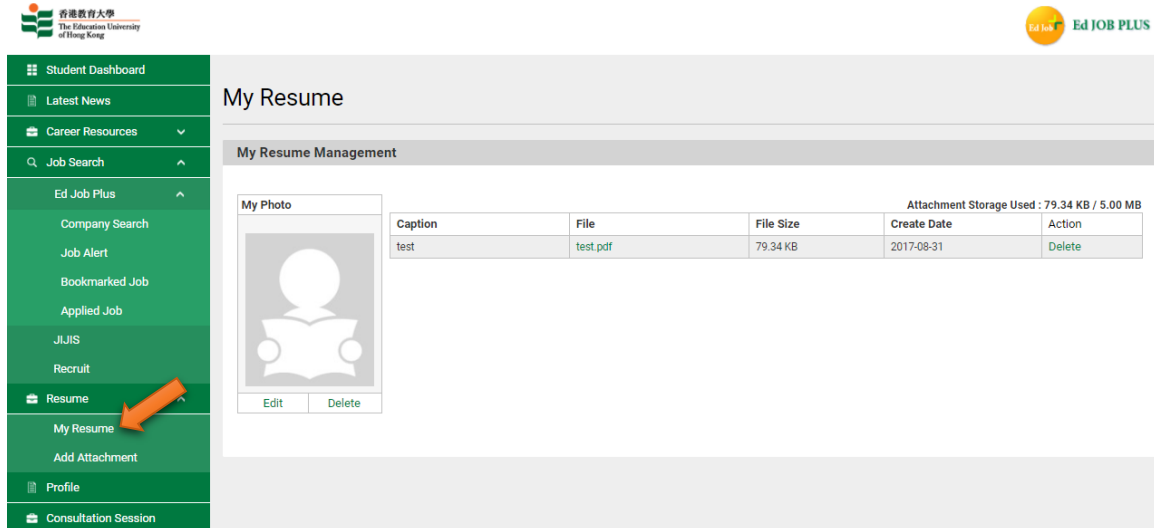
Result List

Total Record : 0

Post Date	Ref. No.	Company Name	Job Title	Apply Date	Application Deadline	Job Status	Bookmark	Action

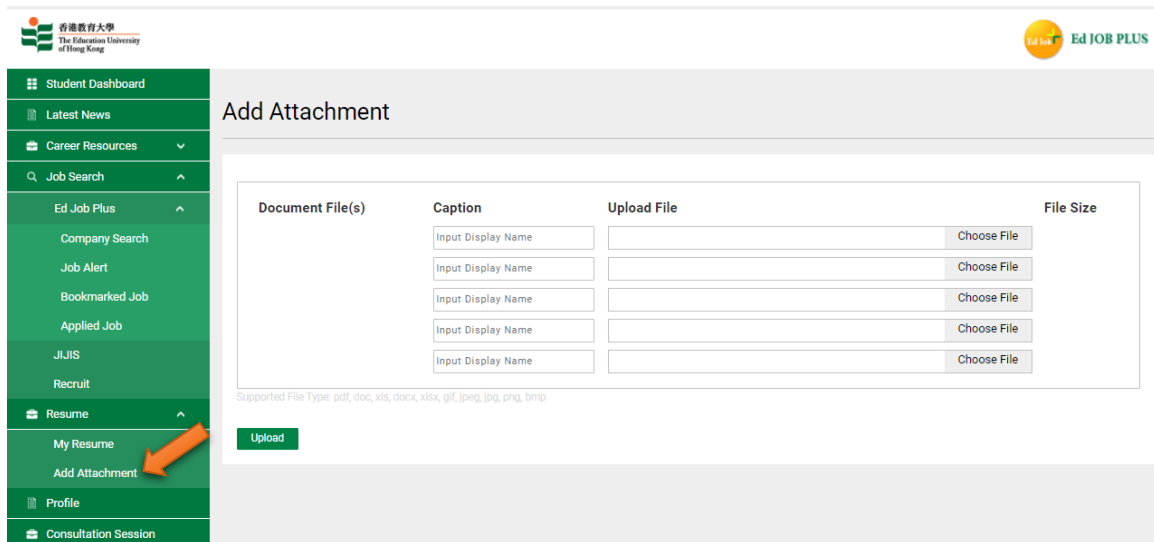
- **My Resume:**

You may view, edit or delete your profile picture and your uploaded files on the “My Resume” page in the “Resume” section.3



- **Add Attachment:**

You may upload files for job applications on the “Add Attachment” page in the “Resume” section.



- Profile:**

Students and graduates can update their personal information and resume information whenever necessary in the Profile and My Resume sections of the Student/Graduate Dashboard.

Student User Portal

Profile

Applicant Details

Last Name : First Name :

Chinese Name : Student No :

Gender :

Contact Method * Mandatory Field

Contact :

Email : *

Graduate User Portal

Profile

Applicant Details * Mandatory Field

Last Name : First Name :

Chinese Name : Student No :

Gender :

Contact Method * Mandatory Field

Contact :

Email : *

Login Information

E. Internship

Different internship programmes are organized by or through the EdUHK. Programmes will be updated / added from time to time. Click on the name of each internship programme to view the available vacancies.

The screenshot displays the 'Career Resources' page on the EdUHK website. On the left is a green navigation sidebar with the following menu items: Dashboard, Latest News, Career Resources (highlighted with an orange arrow), Internship, Job Search, Ed Job Plus, Company Search, Job Alert, Bookmarked Job, Applied Job, EdU Short-term Post for Graduates, JIJS, EdUHK X Recruit, Resume, My Resume, Add Attachment, Profile, Training/ Consultation, and Session. The main content area is titled 'Career Resources' and features an 'Internship' section. This section shows a total of 6 records. The visible records are:

- Government Interns - PSSIP 2015-20: Vacancies** (Post Date: 2020-04-22)
- Government Interns - PSSIP: Tips for Application (PDF)** (Post Date: 2020-04-22)
- Government Interns - PSSIP: Tips for Application (Video)** (Post Date: 2020-05-19)
- Internship - Hong Kong** (Post Date: 2020-02-10)
- STEM Internship Scheme (only for current local final & non-final students of A4B ...)** (Post Date: 2020-06-12)
- 【用全新方式探索世界！】海外Virtual Internship** (Post Date: 2020-11-26)

F. Consultation Session

If you would like to book a place on a group consultation session with a careers advisor, you can do so through the Ed Job Plus platform. These sessions are designed to provide students with practical advice on preparing application documents, such as Cover Letters and Resumes. You can view information about consultation sessions in the “Consultation Session” section. Click on the title of a consultation session in the “Registration” table to view its details, and click “Book” to book a place at the session (in a specific timeslot if necessary), taking you to the “Book” page.

Consultation Session

Registration

Total Record : 2

Title	From	To	Registered
諮詢求職訓練系列[2017] 撰寫履歷表、求職信及教育理想小組指導(加開) Group Consultation for Writing Resume, Covering Letter and Teaching Aspiration	2017-06-01	2017-06-30	1
諮詢求職訓練系列[2017] 撰寫履歷表、求職信及教育理想小組指導 Group Consultation for Writing Resume, Covering Letter and Teaching Aspiration	2017-03-17	2017-05-02	

Consultation Session

Group Consultation on Writing Resume, Covering Letter and Teaching Aspiration

Date : 2018-03-19 To 2018-05-10

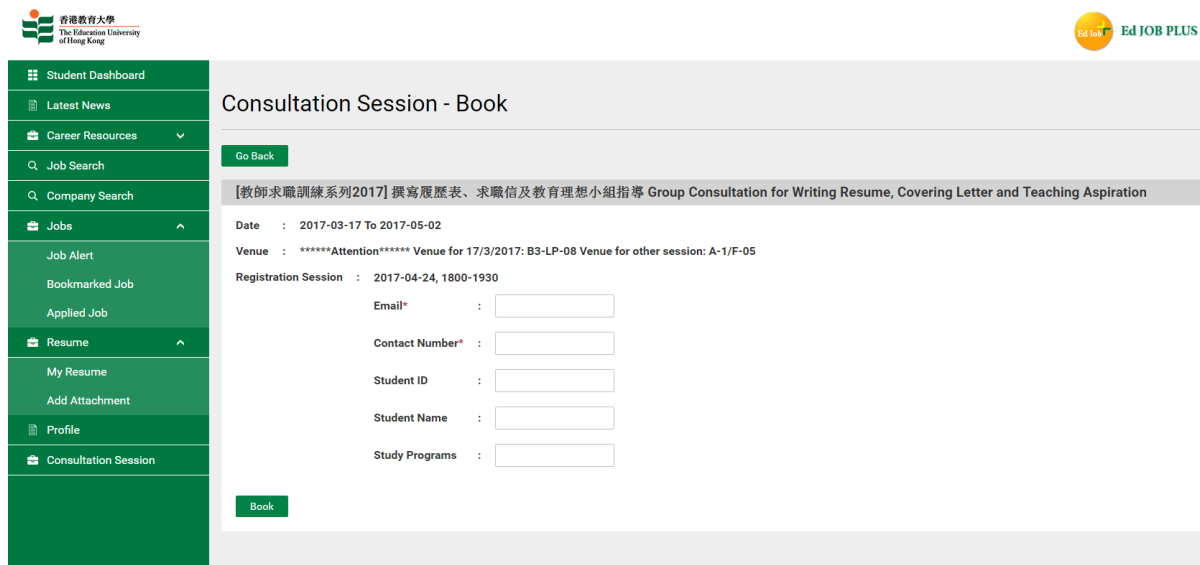
Venue : Please refer to email or intranet

All FINAL YEAR students are eligible to enroll in the group consultation session. For inquiry, please kindly contact Miss Dorothy Ng of SAO at 2948 6381, 19 Mar 2018 (Mon) 1830-2000 D2-LP-13 21 Mar 2018 (Wed) 1430-1600 B3-P-04 22 Mar 2018 (Thu) 1030-1200 B3-P-04 26 Mar 2018 (Mon) 1530-1700 B3-P-12 28 Mar 2018 (Wed) 1500-1630 B2-LP-16 03 Apr 2018 (Tue) 1500-1630 B2-LP-14 04 Apr 2018 (Wed) 1500-1630 B2-LP-16 12 Apr 2018 (Thu) 1500-1630 B2-LP-14 13 Apr 2018 (Fri) 1800-1930 B1-LP-03 18 Apr 2018 (Wed) 1530-1700 B2-LP-16 24 Apr 2018 (Tue) 1030-1200 B2-LP-23 27 Apr 2018 (Fri) 1800-1930 B1-LP-03 02 May 2018 (Wed) 1500-1630 B1-LP-07 03 May 2018 (Thu) 1130-1300 B2-LP-13 10 May 2018 (Thu) 1430-1600 B2-LP-14

Date	Session	Action
2018-03-19 (Mon)	1830-2000, 1830-2000,	
2018-03-20 (Tue)		
2018-03-21 (Wed)	1430-1600, 1430-1600,	
2018-03-22 (Thu)	1030-1200, 1030-1200,	Book
2018-03-23 (Fri)		
2018-03-24 (Sat)		
2018-03-25 (Sun)		
2018-03-26 (Mon)	1530-1700, 1530-1700,	
2018-03-27 (Tue)		

- **View or Cancel a Consultation Booking:**

On the 'Book' page you may also view or cancel an existing booking. It is also possible to update your booking details here. A reminder email will be sent to the email address submitted during the booking process one day in advance of an upcoming session.



- **Remarks:**

The system will send the following emails to students and graduates:

1. Notification of a bookmarked job nearing its closing date;
2. Notification of a new job posted by a company the student or graduate is following;
3. Notification of a new job posting in a field in which the student or graduate has recorded interest;
4. Reminder one day in advance of an upcoming consultation session.

Thank You for Using Ed Job Plus.

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