



Career Development Services
Student Affairs Office



Registration Guide
for
Graduates

Ed Job Plus: 4-in-1 Job Search and Career Information System

Ed Job Plus is an online platform dedicated to providing students and graduates of the EdUHK with one-stop job search experience. The page is filled with career resources, helpful news articles and advice designed to inspire you to embark on your career journey with a local and a global outlook. This platform advertises both education and non-education related employment opportunities to students and graduates from 4 sources: *Ed Job Plus*, *JIIJS*, *EdUHK x Recruit* and *iWork/EdU Short-term Post for Graduate*. Ed Job Plus also provides students and graduates with career planning resources and practical advice to assist you when facing the daunting job-hunting process.



Website: <https://edjobplus.eduhk.hk/EdJobPlus/eng/login/index>

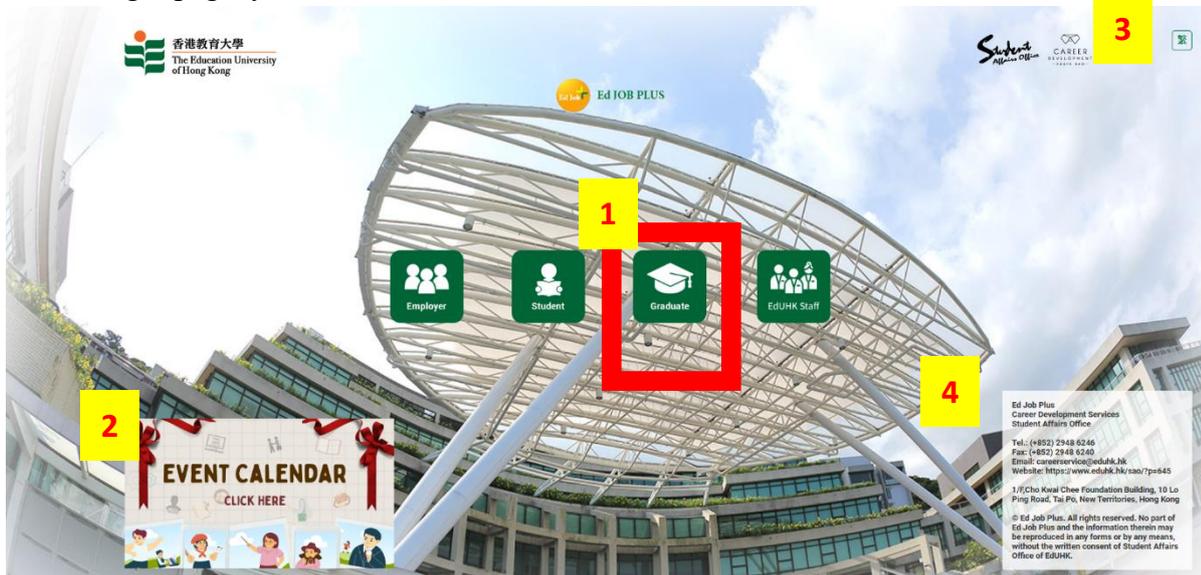
Note:

- Fresh graduates are encouraged to register as “Graduate” (*FREE OF CHARGE*) and your alumni access will be extended to the end of their first year after graduation.

Login to Ed Job Plus

Website: <https://edjobplus.eduhk.hk/EdJobPlus/>

On the login page, you would see:



1. Button to log into **Graduate Portal**
2. Rolling banner about highlighted career information
3. Button to change language to Chinese
4. Contact information of Career Development Services, Student Affairs Office

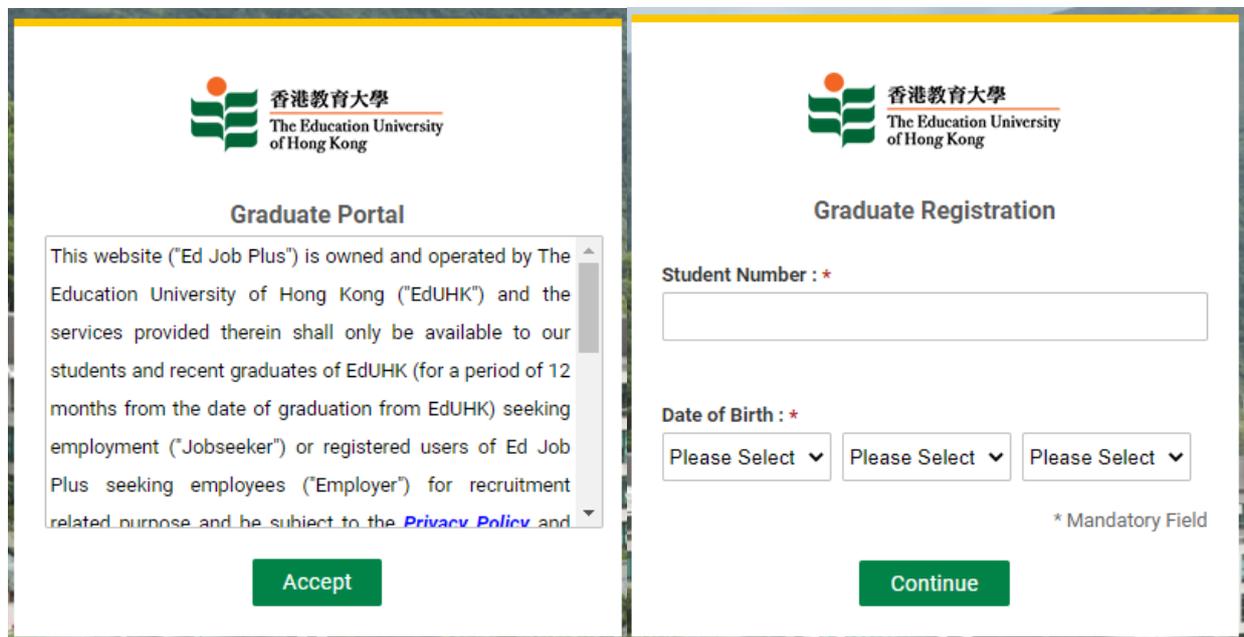
Graduate User Login

Log into the **Graduate Portal** with your username and password. If you do not have a Graduate account yet, click the “New Account” link to register for one. If you have forgotten your password, click the “Forget Password” link to reset it.

A screenshot of the Graduate Portal login form. The form is white with a green header bar. At the top left is the logo of The Education University of Hong Kong. Below the logo is the text 'Graduate Portal' and 'Sign in with your graduate account'. There are two input fields: 'Username' and 'Password'. Below the input fields is a green button labeled 'Sign In'. Below the 'Sign In' button are three links: 'New Account', 'Forget Password', and 'Registration Guide'.

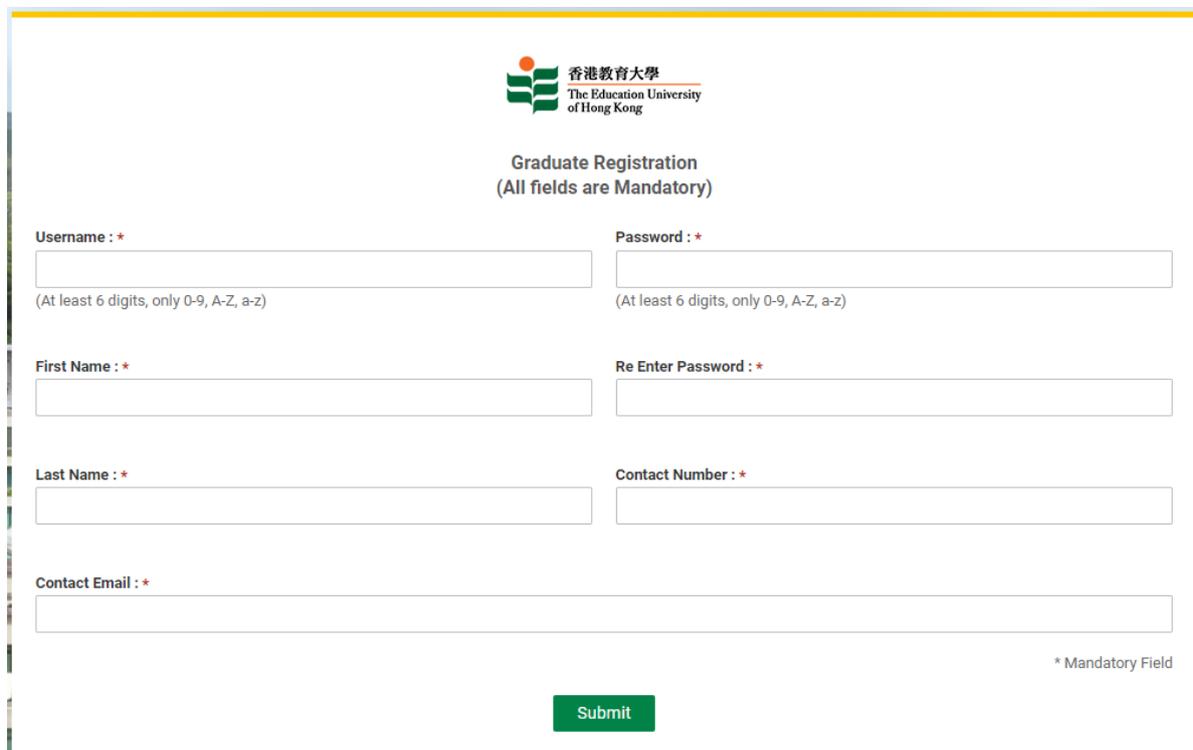
Graduate New User Account Creation

After reading and accepting Ed Job Plus's *Privacy Policy* and *Terms and Conditions*, you could create a new account by inputting your student number and date of birth for verification.



The image shows two side-by-side screenshots of the Ed Job Plus website. The left screenshot is titled "Graduate Portal" and contains a scrollable text box with the following text: "This website ('Ed Job Plus') is owned and operated by The Education University of Hong Kong ('EdUHK') and the services provided therein shall only be available to our students and recent graduates of EdUHK (for a period of 12 months from the date of graduation from EdUHK) seeking employment ('Jobseeker') or registered users of Ed Job Plus seeking employees ('Employer') for recruitment related purpose and be subject to the [Privacy Policy](#) and". Below the text box is a green "Accept" button. The right screenshot is titled "Graduate Registration" and features a form with the following fields: "Student Number : *" with a text input field; "Date of Birth : *" with three dropdown menus labeled "Please Select"; and a green "Continue" button. A note "* Mandatory Field" is located at the bottom right of the form.

Next you will be asked to fill in your personal information and to set a username and password. Your password must contain at least 6 digits and may only use the characters 0-9, A-Z and a-z.

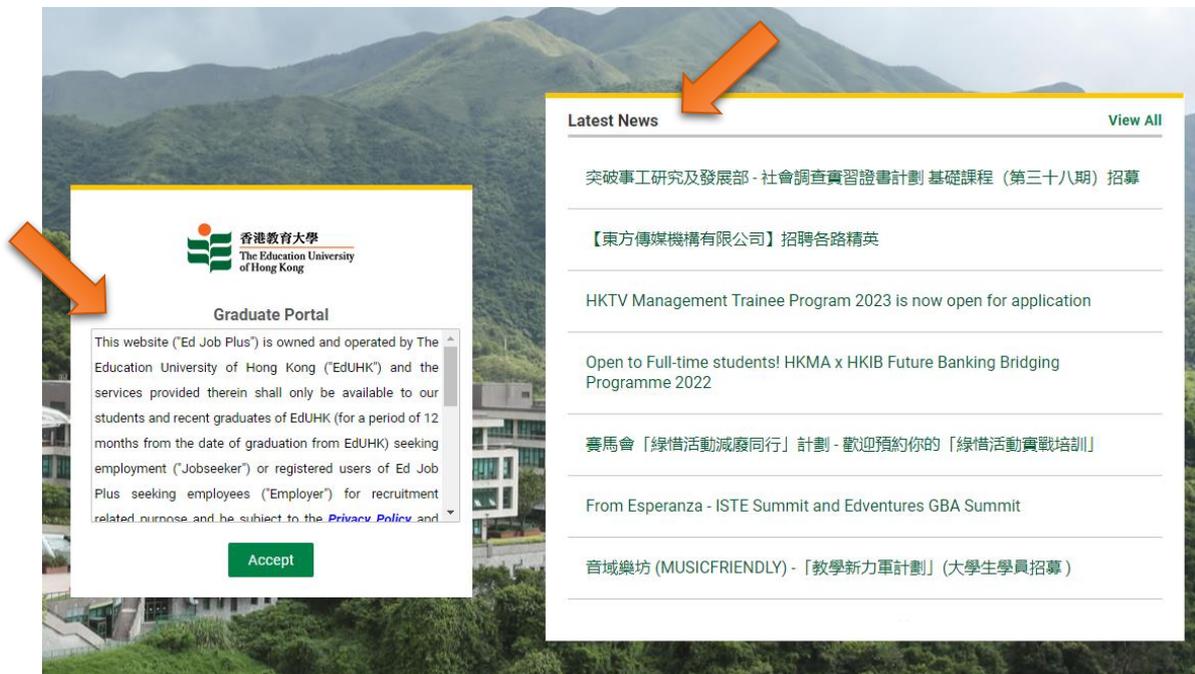


The image shows a screenshot of the "Graduate Registration" form. At the top, it displays the logo of The Education University of Hong Kong and the title "Graduate Registration (All fields are Mandatory)". The form contains the following fields: "Username : *" with a text input field and a note "(At least 6 digits, only 0-9, A-Z, a-z)"; "Password : *" with a text input field and a note "(At least 6 digits, only 0-9, A-Z, a-z)"; "First Name : *" with a text input field; "Re Enter Password : *" with a text input field; "Last Name : *" with a text input field; "Contact Number : *" with a text input field; and "Contact Email : *" with a text input field. A green "Submit" button is located at the bottom center. A note "* Mandatory Field" is located at the bottom right of the form.

This is the completion of a new Graduate User account creation.

Terms & Conditions and Latest News Preview

After log in, both students and graduates should read the terms and conditions carefully. Click the “Accept” button to continue your account. You can also preview the latest career news from the EdUHK in the *Latest News* box.



Register Now!

No part of Ed Job Plus and the information therein may be reproduced in any forms or by any means, without the written consent of the Student Affairs Office of EdUHK.

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